

Name: _____

E-mail: _____

Company: _____

Are you interested in serving as a committee chairman or vice-chairman? Yes No

Would you be interested in serving on a special issue working group? Yes No

CAR Committees (please indicate the areas in which you have an interest by numbering your preference for the following committees (1st, 2nd, 3rd, etc.)

- Building & Grounds
- Commercial Real Estate Network
- Community Service
- Forms
- Governmental Affairs
- Grievance
- Leadership Academy Work Group
- Logan County Advisory
- Member Services
- Multiple Listing Service
- Quincy Area Advisory
- REALTOR® & Affiliate
- REALTOR® & Developer
- Social

Return by June 30, 2023

Email to admin@caaronline.com

Or mail to: CAR, 3149 Robbins Road,
Springfield, IL 62704

This is your opportunity to help lead CAR to a productive year. YOUR organization needs you. In order to accomplish our goals, we need the type of individuals who WILL lead and actively participate.

CAR is striving to: unite those engaged in all aspects of the real estate transaction; offer members the education and tools needed to better serve their clients and customers; advocate private property ownership rights; abide by the strict Code of Ethics set forth by the National Association of REALTORS® and promote competency, social consciousness, political awareness and professional responsibility among its members.

Our members are governed by an elected Board of Directors and numerous Committees who respond to the day-to-day needs of the organization, in compliance with CAR's Bylaws and insuring our compliance with the requirements for continued membership in both the State and NATIONAL ASSOCIATION OF REALTORS®.

Take a moment to review this volunteer interest form and let us know which areas you have a special interest or expertise in. If you are interested in serving on a committee or task force please fax or mail your completed form to CAR. Committee assignments run from October 1, 2023, through September 30, 2024.



2024 Volunteer Service Request Form



Committee/Task Force Name	Committee/Task Force Description	Meeting Schedule	Additional Requirements
Building & Grounds	Building & Grounds Committee - Consists of three REALTOR® members with experience in building management and the CEO to oversee the maintenance and repair of the building, its mechanical components and grounds. Seek and review bids from vendors as current contracts expire and report findings and recommendations to the CEO. Identify issues that need attention to ensure that the building and its surroundings remain in good repair, maintain an appealing appearance and is a safe environment for the staff, members and those who visit CAR. The committee will meet quarterly and as otherwise needed.	Meets as needed	REALTOR® with building management experience
Commercial Real Estate Network	Makes recommendations regarding the operation of CREN and supervises the activities of CREN in accordance with the rules and regulations. Acts in an advisory capacity on behalf of CAR to the RMLS Council on CIE related issues.	Meets on call (2-6 times a year)	CREN members (limit of five) 2-year term
Community Service	To give back to the real estate profession and the community by working on projects and activities that will improve life in the community.	Meets on call (6-8 times a year)	REALTOR® & Affiliate members
Forms	Review CAR forms, sales contracts, addendums, listing contracts, and input sheets to insure that they conform to MLS requirements and will recommend any changes needed to the association attorney. Also, review and make recommendations for changes to the MLS displays.	Meets monthly and as needed	REALTOR® members
Government Affairs	This committee shall establish and maintain a legislative contact network by using existing member relationships and developing new relationships with members of the Illinois General Assembly and both county and city public officials. Through the contact network, the committee will establish an ongoing communication of REALTORS® positions and concerns to public officials. This committee is also charged with the education and fund raising efforts of the membership of CAR with respect to the annual fundraising goals for RPAC.	Meets monthly and as needed	REALTOR® and Affiliate members
Grievance	Previews all ethics complaints received by CAR as provided in the NAR Code of Ethics and Arbitration Manual.	Meets on call (usually as a panel member)	<ul style="list-style-type: none"> • REALTOR® members • 3-year term • Required to attend a 1-day training seminar
Leadership Academy Work Group	Development of and oversight of CAR's Annual Leadership Academy. Develops curriculum and identifies instructors. Reviews applications from candidates who wish to participate in program and selects participants. Pro-motes program by word-of-mouth and other means to peers in the industry.	Meets in the Fall and Winter (3-4 times)	REALTOR® and Affiliate members
Logan County Area Advisory Task Force	Consists of members who shall have a business address located within Logan County. Responsible for implementing CAR's objectives including social, community service, and member engagement programs.	Meets as needed (5-6 times a year)	REALTOR® and Affiliate members
Member Services	Conduct and promote all educational activities offered by CAR, promote equal opportunity in housing and diversity within the real estate industry, evaluate existing strategic relationships, identify and implement new member services, review existing services to ensure they are still relevant, recommend enhancements to the Association's web-site and oversee marketing of site and solicitation of advertisers. Oversight of CAR's sponsorship program.	Meets on call (5-6 times year)	REALTOR® and Affiliate members
Multiple Listing Service	Supervise the activities and operation of the Multiple Listing Service in accordance with the MLS Rules and Regulations, subject to approval of the RMLS Council. Acts in an advisory capacity on behalf of CAR to the RMLS Council. The committee shall consist of 12 members who are participants in the Multiple Listing Service, or at the option of the Board of Directors, may be subscribers.	Meets monthly	<ul style="list-style-type: none"> • MLS Participants or Users at the option of the Board of Directors • 3-year term
REALTOR® and Affiliate	Consists of REALTORS® and Affiliates who will meet to address issues pertaining to all areas related to real estate (e.g., mortgage, appraisal, home inspection, title insurance, etc.) and to educate the membership.	Meets on call (3-5 times a year)	REALTOR® & Affiliate members
Quincy Area Advisory Task Force	Consists of REALTORS® and Affiliates who shall have a business address located within the Quincy area. Responsible for implementing CAR's objectives including social, community service, and member engagement programs.	Meets as needed (8-10 times a year)	REALTOR® and Affiliate members
REALTOR® & Developer Task Force	Consists of REALTORS® and Developers who will meet to discuss problems with city planning and zoning, or other problems between developers and government and make recommendations for improvement.	Meets on call	REALTOR® & Affiliate members
Social	Responsible for arranging and conducting social activities on behalf of the membership and/or other committees including the Annual Awards Program, Annual Golf Outing as well as the Annual Holiday Party.	Meets on call (6-8 times a year)	REALTOR® & Affiliate members